

**Minutes
Of the
Delaware Bicycle Council
June 6, 2001
DeIDOT Administration Building**

Members Present

Don Carbaugh, Chair and New Castle County Representative
Bill Boyd, At-large Representative
Carl Anderson, At-large Representative
Laura Madara, DNREC

DeIDOT Support Staff Present

David Petrosky, Project Planner
Wendy Bernard, Secretary

Members Absent

Paul Stevenson, NCC Representative
Lisa Moore, Office of Highway Safety
Jay Kelley, DeIDOT Representative
George Heberling, DE State Police
Janet Arns, Department of Education
Fred Breukelman, Dept. of Public Health
Lee Ann Walling, Sussex County Representative
Amy Wilburn, At-Large Representative
Tom Pleasanton, At-Large Representative

DeIDOT Support Staff Absent

Fritz Schranck, Deputy Attorney General

Special Guests

Tim Plemmons, Council of Greenways and Trails

The meeting was called to order at 5:15 p.m.

I. Welcome and Introductions

Introductions & Council Membership

Don C. informed the Council that Amy Wilburn and Tom Pleasanton's applications for membership were approved. Amy is an At-Large member and Tom is the Kent County representative. Rocky Bushweller, in a letter to Don C., resigned from the DBC and COT.

Bicycle/Pedestrian Coordinator

Don C. informed the Council the DeIDOT Bike/Ped. position had been filled and the new coordinator would be Dennis Scott, who should start work on June 25th. Don C. reviewed Mr. Scott's resume and qualifications with the Council.

Don C. also took a moment to thank Dave P, who has been filling in as the Bike/Ped. Coordinator in the interim. Don C. and Tim P. both commented on all that had been accomplished while Dave had been filling in, such as the Bike Policy being passed and many road improvement projects being initiated or completed. Don C. understood how busy Dave had been doing two jobs at the same time and wanted to let him know the Council appreciated all of the extra time Dave put into it.

II. Old Business

Newsletter

Don C. asked if any of the council members had received any feedback on the current newsletter, he had received positive comments. He felt it was a good issue and wanted to know if anyone was interested in helping to edit the next one. Carl A. asked when the next one would be and if there were any article ideas. The Council decided it would need any articles in by August so the newsletter could be printed and mailed by the end of September. There would also be a newsletter in April, which would be three issues a year.

If anyone has any ideas for articles or would like to write an article, please have it in to Don C., Dave P. or Wendy B. by the beginning of August.

Don C. asked the members if they would write articles. Laura M. said she would write one about the Greenway Trail in Brandywine Creek State Park, Dave P. would write a welcome/introduction article on the new coordinator, and possibly Bud H. could write another article on bike safety since the first one was so good.

Since putting the newsletter together is so time consuming, Don C. was wondering if it was possible to sent it out to a publisher and let them work on the layout, etc. He mentioned that the Council used to do that. He would be willing to work on the next issue, but asked if Dave P. could look into whether it would be feasible. Dave P. thought it might be in the budget. Tim P. also suggested looking to the League of American Bicyclist for other articles because they usually have interesting information and don't mind others using it as long as they get proper recognition. Bill B. pointed out that that was a good idea, but not to use too many of their articles and try to keep more local concerns/interests in our newsletter.

Laura M. asked Dave P. if the Council had any type of display board or material for public workshops. Dave P. told her that before Liz H. left, the Council bought a blue tri-fold display board that had some pictures on it as well as a bike that was fitted with the latest safety equipment and used as a demo. She asked if he could bring the board in to the next meeting to show the Council.

Dave P. also took this opportunity to talk to the Council about some ideas he had for trinkets for the Council to hand out, for example, adhesive reflective safety stickers for helmets that could have the DBC logo imprinted on them. He passed around some examples of what MDOT had and a print out of a website of a company who had some good ideas for trinkets and wondering if the Council wanted him to order some, since there was money in the budget. Everyone agreed and Dave is going to work on a graphic and order some.

Budget

This was also a good time to discuss the budget for FY 2002 for the DBC. Dave P. handed out the proposed budget to everyone, which is included with these minutes.. There were few changes to the budget, which Dave went over with the Council.

Dave P. and Tim P. both pointed out that if the Council needed any additional money for projects, there were other sources where they could secure funding, such as the Transportation Enhancements program which has a bike safety category.

Don C. asked the Council members what they wanted to do with the remainder of this year's budget. It was decided to get polo shirts for the new members, new support staff, and the new DeIDOT Secretary, Nathan Hayward III.

Don C. asked if there would also be enough money left to pay the remaining Commuter/Transportation Guide bill with money from our current budget. Dave said there was also money in the DBC checking account if there wasn't enough left in the budget.

Website

Don C had looked at the DBC website and found it up to date, but mentioned that there still weren't many bio-sketches on the new members. It was also suggested that the form for the Volunteer Network be on the website to get more people.

NCC Bike Map

Dave P. informed the Council that the first focus group meeting was scheduled for June 6th. The meeting will be held in two parts, the first for citizens who will be asked to chart routes they would/do take for destinations in NCC. The second part was for the consultants and other agency representatives, including WILMAPCO, University of DE, YMCA, different bike clubs, Greenways and

Trails, Economic Development & Tourism, and the DBC. During the second part of the meeting the basic design and layout was discussed. He brought the Council some posters and flyers soliciting pictures for the photo contest for photos to be included in the map from the meetings for distribution.

He also told the Council that the consultants had also trained some DelDOT staff on how to update the Bike Level of Service so they could take road inventory and calculate traffic volumes.

Don C. asked if the map could be printed on Tyvek so it wouldn't wear out on the seams and then maybe the DuPont Company would be willing to help with the cost. Bill B. wondered if that would diminish the quality of the resolution. Dave said the consultant was taking into account different paper weights and he would mention Don's concerns as well as a format of the map to be used on the website to make it easily downloadable.

Network

Carl A. informed the council that to date he had received 12 responses from the volunteer form. While he wished we had a bigger response, those that he does have are people who would really be involved. Four of the volunteers actually commute to work on their bikes.

Carl was wondering if the Council could get advanced notice of public workshops and how to get on External Affairs list to receive those notices. He also mentioned that sometimes those notices don't give everyone enough time to arrange their schedules to attend. Dave said he could get a project list from the CIP and maybe he and Jay Kelley would be able to figure out what projects are going to be coming up. Some projects that Dave knows are coming up are the Dewey Beach, Tyler-McConnell, Choptank Road, and Churchman's Crossing projects. Tim P. thought there might be something with Route 9 too. Don C. reminded the Council members that they could attend workshops as concerned citizens and not just as DBC representatives.

Bike Month

Bill B. talked about the recent Bike Month. The Legislative Ride was well attended, especially by the legislators themselves, Don C. believes they had a record numbers of legislators. Bill mentioned that the past two years the ride has been held on the same day as a memorial service for policemen and that next year the DBC should try to keep that in mind, as it may be a conflict of interest for some people and we could get more people if it was held on a different day. Don C. encouraged Council members to get their respective legislators involved next year.

As for other events of bike month, the DelDOT Administration Building had 20-25 people ride their bikes to work, which was a record number. The area yards and district offices also had some people participate too.

HCR 10-Rail/Trail Committee

Don C. gave members a handout regarding the House Concurrent Resolution 10 for review. It should be passed shortly, but is being held up over appointment issues.

III. Task Updates

Effective Cycling Update

Don C. informed the group of the dates for a new "Bicycle Safety for Kids" course offered to teachers as part of the in-service program:

New Castle County: June 22nd and August 7th

Kent County: June 22nd and offering it again in the fall.

Ray Miller, Director of DTC, also said DTC would have another 1-hour motor safety course for their bus drivers on bicycle safety.

Park Pedalers

Don C. let the members know that he and Laura M. were to meet with Paul Nicholson of Bellevue State Park on June 15th to discuss setting up a park pedalers program at Bellevue.

IV. New Business

Livable Delaware

Governor Minner has signed several bills in support of her Livable Delaware program, one which established a Coalition. Don C. was going to ask the Council if the felt the DBC could be part of the Coalition, but there weren't enough members to take a vote. The members present felt the coalition would be something the DBC should be involved in and the rest of the members would agree.

News Items

Don C. informed the DBC that the CCOBH has established a Bike/Ped subcommittee with himself as the Chair. As Chair he would like to develop a Bike/Ped. plan for Brandywine Hundred. He said there were 7 other umbrella civic organizations and would like for all of them to have Bike/Ped. plans. The Greater Hockessin Area Development Association (GHADA) was lukewarm about the idea since right now they are focusing their attention on Hockessin Boulevard.

Tim P. talked of an abandoned rail trail in New Castle which DE Greenways was looking to get converted as the first rail to multi-use trail in DE. The rail line runs from the City of New Castle to Wilmington at the Christiana River, then picks up again over the river. Right now they were looking into the feasibility issues and liability. They are looking into cost-effective bridges, and a consultant has agreed to donate their work towards the project.

The meeting adjourned at 7:15 p.m.

**The Next DBC Meeting will be on August 15th from 5:00 p.m.-7:00 p.m.
At the DelDOT Admin. Building in the
Glass Conference Room**